

# ***Historic Hudson - Hoosic Rivers Partnership***



March 27, 2017  
Board Meeting Minutes  
Saratoga Town Hall, 12 Spring Street, Schuylerville, NY

## **In Attendance**

**Board Members:** Ed Kinowski, Town of Stillwater; Julie Stokes, Governor Appointee; Joe Durkin, Rensselaer Land Trust; Tim Richardson, City of Mechanicville; Tom Wood, Town of Saratoga; Dan Shaw, Town of Easton; Sara Idleman, Town of Greenwich; Teri Ptacek, Governor Appointee; Kay Tomasi, Senate Appointee. **Also Attending:** Joe Finan, Partnership Projects Manager; Charlie Burgess, OSI; Brian Mumford, Friends of Saratoga Battlefield; Tim Holmes, Friends of Saratoga Battlefield; Drew Alberti, Lakes to Locks Passage.

Tom Richardson opened the meeting at 9:00AM with welcome and introductions.

## **1. Discussion on Identity**

Joe D. and Brian M. reported that they have studied the case law regarding the identity of the Partnership and determined that the Partnership is a non-profit organization. Julie S. recommended that the Partnership get board insurance for the directors. Kay suggested that we need to apply for an EIN. Joe D. and Brian M. determined that they would create an executive summary of their legal findings and present a resolution for board approval at the next regular meeting. Joe F. will apply for a modified EIN, investigate the cost of board insurance, and address the procurement policy after the summary is complete and the resolution passed.

## **2. Champlain Valley NHP Regional Stakeholder Coordination Grant**

Drew A. distributed an email from Jim Brangan of Champlain Valley National Heritage Partnership that outlined the requirements for receiving the \$2,000 Regional Stakeholder Coordination Grants. Julie S. identified that the requirements exceed the funding provided. Teri P. suggested that the Partnership should be eligible for up to \$6,000 for Rensselaer, Saratoga, and Washington Counties. Tom R. reported that he had spoken to Jim B. prior to the March meeting, and Jim suggested that each Stakeholder group is only eligible for one grant.

Julie S. moved to opt-out as a CVNHP Stakeholder group, Dan Shaw seconded the motion, and all were in favor.

Tom R. recommended sending a formal letter to Jim B. to inform him of the board's decision.

### **3. Lakes to Locks Passage MOA**

Drew A. distributed a copy of a MOA that Janet Kennedy had produced that named Lakes to Locks Passage as the fiscal sponsor for funds received on behalf of the Historic Hudson & Hoosick Rivers Partnership, allowing contributions to be tax-deductible to the full extent of the law. A 5% administration cost will be assessed for the service. Julie S. suggested that Lakes to Locks should remove the language that limits the service to the June Frame-Raising event and reintroduce the resolution at the next Partnership meeting.

### **4. Timber Framers Guild Change Order**

Joe F. identified that there was a needed change order in anticipation of the workshop this summer.

Dan Shaw moved to sign the change order agreement, Julie S. seconded the motion, and all were in favor.

### **5. Saratoga Surrender Site**

Members of the Friends of Saratoga Battlefield as well as a representative of the Open Space Institute were in attendance to discuss the Saratoga Surrender Site Management Agreement, which is a three-way contract between the parties. Joe F. reported that the NPS had issued a Letter of Intent in 2013 and that Amy Bracewell is going to seek an updated letter. Joe F. has also asked Jason Huart if he could come up with an estimate for site maintenance. Julie S. suggested that the project should be phased, and that the contract should stipulate that funds be in place for each phase to begin. Brian M. and Joe D. are going to work with OSI to modify the agreement and present the updated agreement to the board.

### **6. Next Meeting**

Monday April 24, 2017, 10am.

[Note] The May meeting will be postponed until June 5 in observation of Memorial Day.

### **7. Adjournment**

Teri P. moved for the meeting to be adjourned, Kay T. seconded the motion, and all were in favor.

*Respectful submitted to Secretary Kay Tomasi by Drew Alberti*