

Historic Hudson - Hoosic Rivers Partnership



April 30, 2018

Meeting Minutes

Saratoga Town Hall, 12 Spring Street, Schuylerville, NY

In Attendance

Sara Idleman, Town of Greenwich

Tom Wood, Town of Saratoga

Teri Ptacek, ASA

Maria Trabka, Saratoga PLAN

Julie Stokes, Governor Appointee

Kay Tomasi, Senate Appointee

John Mitchell, CCTWG

John Sherman, Village of Schuylerville

Pamela Landi, Washington Co. Planning

Paul Marlow, Town of Halfmoon

Cindy Wian, Hudson Crossing Park

Michael Horn, Saratoga PLAN

David Bullard, The Marshall House

Dave Roberts, HHHRP

Joe Finan, HHHRP

Andrew Alberti, Flatley Read LLC

1. Introductions

Sara Idleman opened the meeting at 10:05am with welcome and introductions, and declared a quorum was present.

2. Previous Minutes

Corrections: Update the date at the top of previous minutes. Add request for proposal from Flatley Read.

Julie S. moved to accept the minutes with corrections, seconded by Tom W., and all were in favor.

3. Old Business

a. Visitor's Center – Financial Report

A financial report was distributed prior to the meeting that illustrated previous expenditures, projected administrative expenses through March 2019, and projected construction expenses. Drew A. pointed out that there were certain numbers that may be misrepresented, including a \$5,700 credit with the New York State Insurance Fund, and a \$3,700 expenditure with the Timber Framers Guild that is calculated twice.

Julie S. proposed that there should be no future spending until we know what future funding is available. She also suggested that there be a written policy & procedure that outlines the procedure for approving expenses.

Joe F. identified that Tom Richardson had given him permission to move forward with the construction of the north and east decks as well as the installation of the doors and windows at a cost of approximately \$6,000.

Julie S. moved to approve an expenditure, not to exceed \$6,000, for the north and east decks, as well as the windows and doors. Kay T. seconded the motion and all were in favor.

Other items:

- Tom R. asked Flatley Read to look into grant opportunities. Drew A. reported that he provided several options to Joe F., but each of them require some form of match and were reimbursable expenses. It was decided that this was not practical.
- Joe F. reported that he and Joe D had met with the comptroller's office. They found that the Stewardship Fund, as defined in the HHRP legislation, does exist. The procedure is that the fund must be activated by NYSDEC and then loaded with funds from the Environmental Protection Fund through legislative action.
- Flatley Read provided the Executive Committee a revised scope of work for their contract to be approved at the next meeting.
- Drew A. suggest that there could be cost savings if members of the Partnership were able to handle some of the organization's tasks. Kay T. volunteered to draft the meeting minutes moving fward.

4. New Business

a. The Marshall House

David Bullard presented the board with information about The Marshall House in pursuit of membership to the Historic Hudson Hoosic Rivers Partnership. The Marshall House has established a non-profit organization that wishes to turn The Marshall House into a destination for researching and learning about women and children in warfare. A vote to accept the application of membership will be held at the next meeting.

b. Review Mission Statement

Sara I. read the mission statement and asked that it be included at the top of the agenda for each meeting.

c. Suggested Meeting Schedule

The agenda included a proposed meeting schedule that provided for an executive committee meeting to be held between each regular meeting. Julie S. proposed that perhaps it would make sense to have quarterly regular meetings. The topic is to be brought up at the June 11 Executive Committee meeting.

5. Other Business

Julie S. reported that the meeting with the EPA was a big success. There were 60-70 people present for the meeting, and two weeks later EPA's Chief of Staff returned to walk the towpath. Tom W. was present and suggested that he left with a much better understanding and a desire to help us.

Tom W. reported that he had received a contract for the Empire State Trail and had a scheduled meeting with Andy Beers the following week.

Next Meeting

The next Meeting of the HHHRP is to be held on Monday June 4, 2018, 10am.

Adjournment

Meeting adjourned at 11:20AM

Respectful submitted by Drew Alberti