



BOARD MEETING MINUTES

Monday, August 26 , 2019

Greenwich Village Offices, 6 Academy Street, Greenwich, NY

MISSION STATEMENT

The Partnership's mission is to preserve, enhance and develop historic, agricultural, scenic, natural and recreational resources and the significant waterways within the Partnership Region. Through the tradition of municipal home rule, the Partnership will foster collaborative projects with pertinent non-profit and governmental entities with an emphasis on both agricultural and open space protection, economic and tourism development and interpretation of our natural and cultural heritage.

Board Members Attending:

Tom Richardson, City of Mechanicville
Kay Tomasi, Senate Appointee
Julie Stokes, Governor Appointee
Joe Durkin, Rensselaer Land Trust
Bill Reynolds, Senate Appointee
Cindy Wian, Hudson Crossing Park
Sara Idleman, Town of Greenwich

Also attending:

Joe Finan, HHHRP
Dave Woodin, Town of Waterford

Chairman Tom Richardson called the meeting to order at 9:04 am. A quorum was present.

Secretary's Report:

- **Sara Idleman made the motion, seconded by Cindy Wian, to accept the revised Secretary's minutes as presented. Motion carried.**

Financial Report:

- There is a balance of \$18,906.20 in the account managed by the Town of Saratoga.

Chairman's Report:

- Joe Finan reported that water has not been installed in GVC. He is working with Dave Roberts in seeking estimates to tap into the main water line. Gas lines up to the building are installed. There is more than \$20,000 remaining in the chamber donation fund.
- Joe Finan, Joe Durkin, and Tom Richardson will be meeting with DEC on August 29th. They are assembling agreements to support our history with DEC in an effort to finalize the relationship of the Partnership and DEC. Discussion led to a consensus that there are similarities in the way the Partnership and the Hudson River Greenway have evolved.
- Workers Compensation covers project volunteers and paid workers. Joe Finan has reported the number of volunteer hours he has given to the GVC project.
- Volunteer hours for conducting Partnership business need to be recorded for grant applications dealing with ongoing Partnership business. Some grants allow these hours (calculated at \$15 per hour) to be used as part of matches.
- Insurance refunds will remain in the HHRP insurance account for future payment.
- DASNY requests for updating estimates for the Carrier Woerner legislative grant and the Kathy Marchione legislative grant have been completed. Estimates for the water system were included in revised \$650,000 project cost which validates the construction figures. Saratoga Associates charged \$750 to do update of estimates.
- Tom Richardson reported that Drew Alberti has asked for a copy of all final agreements, contracts, and other transactions. All legal documents need to be placed in the central file located in the Flatley Read Office. Cost for Flatley Read services: \$40 per hour for administrative work and \$80 for GVC project work.
- The vote to approve the interior signage for the Gateway Visitors Center was tabled until after Janet Kennedy's presentation at the following membership meeting.

Membership

- Four municipalities have joined: Town of Saratoga, Town of Northumberland, Town of Fort Edward, and Town of Halfmoon.

Logo

- Tom Richardson reported that Larry Ambrosino, a graphic design artist, has submitted 3 possible designs at no cost to the Partnership. Consensus chose the canoe paddle design as presented. Tom will ask for a high resolution, digital copy. A thank you note will be sent by the secretary.

Sword Surrender Site

- The heavy rain caused erosion. They are putting in stone and then putting in the memorials. The opening ceremony of SSS will be held at noon on Thursday, October 17th. This follows the laying of the arms ceremony (10 am) at Fort Hardy. Devin Lander will be the guest speaker for the morning event.

Future Programs

- Julie Stokes will confirm the NYS Power Authority/Canal Corp program scheduled for the Annual Meeting in November.

- Laurie La Fond, Executive Director of Grassland Bird Trust, will do a presentation for the membership at the September meeting at 10 am.

Old Business

- Julie Stokes reviewed the Empire State Trail design plan for the trail head at the GVC. **Bill Reynolds made the motion, seconded by Sara Idleman, to approve the location of the trail head and the design of the parking area as depicted in the drawings from the LA Group. Motion carried.** The secretary will send a letter to the Village of Schuylerville with copy of the motion authorizing the preparation and execution of an amendment to the current Access and Maintenance Agreement with the Village of Schuylerville for constructing a trailhead and parking area for the Champlain Canalway Trail to allow the Village to use third party contractors for the construction thereof.
- The building permit application to DEC has been forwarded to the agency. This will be discussed at the upcoming meeting with DEC. A copy of the Village of Schuylerville building permit is needed for the DEC meeting.

New Business

- Julie Stokes reported that the Preservation League of NYS has awarded a \$10,000 grant to the Town of Corinth for an International Paper Company Administration Building and Time Office Building Condition Report.

Sara Idleman made the motion, seconded by Julie Stokes, to adjourn the Board meeting. Motion carried.

As previously mentioned, a vote regarding design of interior exhibits for the GVC followed Janet Kennedy's presentation. **Bill Reynolds made the motion, seconded by Sara Idleman, to approve the design of the interior exhibits as presented. Motion carried.**

Respectfully submitted,

Katharine Tomasi, Secretary