

HISTORIC HUDSON HOOSIC RIVERS PARTNERSHIP



Monday, September 30, 2024

Gateway Visitors Center

Schuylerville, New York

MISSION STATEMENT

The Partnership's mission is to preserve, enhance and develop historic, agricultural, scenic, natural and recreational resources and the significant waterways within the Partnership Region. Through the tradition of municipal home rule, the Partnership will foster collaborative projects with pertinent non-profit and governmental entities with an emphasis on both agricultural and open space protection, economic and tourism development and interpretation of our natural and cultural heritage.

BOARD MEETING AGENDA – 9 am

Call Meeting to Order – Tom Richardson

Secretary's Report – Joe Durkin – August 2024 meeting minutes (sent by separate e-mail)

Chairman's Report – Tom Richardson

- GVC as 250 Celebration headquarters/office – Saratoga County legislature approved the draft Collaboration Agreement which had been approved by the Partnership at the August Board meeting.

- Discussion item; During our discussions about the Collaboration Agreement at prior Board meetings we discussed matters regarding implementation of the Agreement. Next step for us is set up our own internal, organizational structure/process to work with the County on build-out for occupancy of ground floor, use/access to main floor and outdoor areas, collaboration on overall 250 Celebration.

-Discussion item; Regional projects/250 Celebration/Champlain Canal 200, Partnership participation, promotion and roles for Hudson Crossing Park and Flatley Read. Review and update current contracts with HCP and Flatley Read.

Management of GVC – Kate Morse

- Staffing, days open, events: see GVC September Report below. Operations of the GVC relates to the Saratoga County Collaboration Agreement and part of the discussion about the Collaboration Agreement and our organizational structure.

GVC Projects Report – Dave Roberts, Drew Alberti, Kate Morse, Ian Murray

- Tom Woods Memorial and landscaping – First portions of landscaping completed. Next step, memorial plaque, possible small boulder/stone with plaque.

- Interior displays proposed – indigenous people of the region, Champlain Canal- Battenkill stories; (Kate Morse GVC Report below, Todd Degarmo)

- October display. Lauren Roberts requested GVC host an exhibit in October "The American Revolution Experience" by Daughters of the American Revolution and American Battlefield Trust. (Kate Morse Report)

Financial Report – Ed Kinowski, Drew Alberti

- Current account balance, income/deposits, expenses; see Finance Summary below.

- ESD grant Agreement implementation. 1st Reimbursement was received in full. The 2nd Reimbursement has

been submitted. Managing payment of expenses to the effective date of the renewal/continuation of the ESD grant and managing cash flow/payments with reimbursement.

-Future Budget for operations and the next ESD Grant draft prepared, see Operational Budget below. Action Item for the Board; to approve the proposed Budget for submission as part of the next ESD grant and for the expenditure of funds as set forth, with delegation to the Executive Committee to make adjustments which do not materially change the overall budget.

Review of current contracts with Hudson Crossing Park and Flatley Read for future operations, implementing the budget and administering the ESD grant.

Old Business

-Membership Meeting, regional projects

New Business

Finance Summary

Current Account Balances:

General Operating - \$ 12,558 (see 2024 summary below)

Special Projects; Tom Woods Memorial

This dedicated fund received \$5,000 in donations. Landscaping portion of project completed and expenses paid. Total \$7,000; \$5,000 from donations, \$2,000 from general operations.

Expenses and ESD Grant Reimbursement: (reimbursement only for expenses actually paid)

-First Request for Expenses April 1, 2023 to March 1, 2024, Total Reimbursement - \$67,790 -Included; Building maintenance/operations – \$22,790, Flatley Read - \$30,000, Hudson Crossing Park-\$15,000

-Second Request, Expenses paid from March 1 to August 27 - Amount requested \$51,982. Includes; Hudson Crossing Park (GVC Management/Staff) - \$39,440, GVC projects - \$9,895, Routine operating expenses- \$2,647

-Remaining amount of current ESD grant; \$30,227

General Operating Account 2024 Summary to date

Balance from 2023 \$ 4,509

Income

Municipal contributions \$50,000

ESD Reimburse \$67,790

Total Income \$122,299

Expenses (-)

Administration* \$30,000

GVC Management/Programs** \$54,440

National Grid \$ 1,547

Water Management Board \$ 870

Maintenance/Construction \$21,688

Spectrum \$ 1,181

Bank fees \$ 15

Total Expenses \$109,741

Current Balance \$12,558

*Flatley Read, ** Hudson Crossing Park

GVC Report September 2024
submitted by Kate Morse

CURRENT GVC HOURS:

Monday & Tuesday, 10am – 1pm, Saturday & Sunday, 11am – 4pm

Events/Programming:

- On September 11th for 250th Summit Farm Tour came through – worked with Lauren Roberts
- Future events being worked on:
 1. Living History Weekend 10/12 & 10/13 – 250th Commission will have displays downstairs and tent in the parking lot.
 2. Victory Season at Saratoga: DAR Interactive American Revolution Experience display upstairs on the main floor 10/14 – 10/27. Will have extended hours during this time.
 3. Open for Surrender Day 10/17, will have 250th tour starting at GVC (led by Pat Niles)
 4. Stephen Ballentine, Director of Environmental Advocacy, Government Relations & Public Policy and Hudson Community Advisory Group Member will give a Superfund Presentation regarding PCB pollution on the Hudson, date TBD
 5. Musical performances by EarthBeat Music Studio, Schuylerville Central School, Greenwich Central School
Haunted History presentation – local historical society, other?

Admin work:

- Met with Todd Degarmo of Crandall Library Folk Life Center and presented the incorporation of his video series on the Canal on the touch screen rather than a separate kiosk. He thought it was great and we are working on tweaks and including the Battenkill series as well. Discussed future collaborations on presentations/events.
- Submitted invoice for April – May 2024 staffing, admin, and events expenses.
- Met with Lauren Roberts and Drew to discuss DAR display placement/plans.
- Set up NARCAN training with Saratoga County Public Health for all staff – to take place October 2.
- Continuing to promote events on social media, and GVC page on HCP website. Will keep it updated with events and current hours.

General Notes:

Visitorship has been very low this month. We did have a biking group come through (about 15 people) who were very appreciative of the restroom and water filling station. (Water does taste a bit funny...can we install a filter?)

Operational Budget			
	Expense	Detail	Total
	Administration/Member Services Consultant	Management of HHRP Organization and service to membership	30,500.00
	Meetings and Supplies	Printings, mailings, and other office supplies	500.00
Gateway Visitors Center Budget			
Category	Expense	Detail	Total
Professional Services			
	Guest Services Consultant	Visitors Center Staffing and Volunteer Coordination	58,000.00
	Janitorial	Cleaning Services	5,000.00
Building			
	Electric/Gas	Utility	3,000.00
	Telephone/Internet	Utility	2,000.00
	Water	Utility	3,500.00
	Maintenance/Contingency	Emergency systems, and building repair contingency fund	15,000.00
	Building Supplies	Cleaning supplies, bathroom tissue, soap, sanitizer, salt/sand etc	2,500.00
	Waste Management	Garbage	500.00
	Landscaping/Snow Removal	Seasonal Services	6,500.00
Insurance			
	Property Insurance	Operational Cost	8,000.00
MISC			
	Programming	Events and other activities	15,000.00
	Total		150,000.00